**Surveys for Faculty and Students about Spring 2020 Conversion to Emergency Remote instruction**

The purpose of the survey sis to determine:

1. the experiences of students and faculty during the Spring 2020 period of Emergency Remote instruction
2. the needs of faculty in order for them to teach effectively online or teach technologically enhanced courses
3. what KCC can do as an institution to support faculty and students (e.g., laptop and other technical devices, software, services, etc.)
4. ways that faculty make students more comfortable and enjoy online learning
5. ways new students can be supported in online courses, (and use these efforts to attract online learners to KCC )

**Faculty Survey**

1. Prior to Spring 2020, had you ever taught an online course? Yes No
2. Prior to Spring 2020, had you ever taught a hybrid course? Yes No
3. During the week prior to moving to online instruction, how did you prepare?
4. Which of the following did you use in your Spring 2020 teaching?
   1. Kcc email
   2. Webex
   3. Zoom
   4. BlackBoard collaborate
   5. Facebook
   6. Google classroom
   7. Google docs
   8. MS Teams
   9. Dropbox
   10. YouTube
   11. Yuja
   12. Other
5. What percentage of your course was offered synchronously?
6. What percentage was offered asynchronously?
7. Did you conduct synchronous sessions with your students to deliver content during the spring 2020 semester? Yes No
8. If yes, how often and how long?
   1. Same as my in person class schedule and at the same time (one hour, three times per week)
   2. sessions that were less than my class meeting times for the purpose of discussion
   3. optional sessions for questions and answers
9. Instructor presence is a major factor affecting student success in online classes. How did you demonstrate to your students you were present during asynchronous course time?
10. Did you use Blackboard? Yes No
11. If yes, which Bb tools did you did you use?
    1. Announcements
    2. Email
    3. Discussion board
    4. Wiki
    5. Blog
    6. Journal
    7. Tests
    8. Assignments
    9. Retention center
    10. Analytics
    11. Grade center
    12. Rubrics
12. Check all of the following that apply to you. In developing my course materials in the move to online
    1. I posted the materials I already developed on Blackboard
    2. I redesigned my course so that if aligned with my stated course unit outcomes
    3. I delivered all the content during synchronous sessions
13. What was your biggest challenge in converting to remote emergency instruction?
14. What technology was not available to you that you think could have been beneficial to your course.
15. What do you think you could have done to make your course work more manageable for your students?

**Student Survey**

1. Prior to Spring 2020, had you ever taken an online course prior to Spring 2020? **\_Yes \_No**
2. Prior to Spring 2020, had you ever taken a hybrid course prior to Spring 2020? **\_Yes \_No**
3. Prior to Spring 2020, how many credits did you have? \_\_\_\_\_\_
4. Did you withdraw from any courses during Spring 2020, can you explain why? **\_Yes \_No**

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**// Textbook questions 5-8 – maybe should take them out? //**

1. Of the classes you are completing during Spring 2020, how many of them:

Have a free access book? \_\_\_\_\_\_All \_\_\_\_\_ Some [Please specify]

1. When did you first access the textbook or materials for this course?

Week 1 \_\_\_\_\_\_\_\_ Week 2 – 3 \_\_\_\_\_\_\_\_ Week 4 or more \_\_\_\_\_\_\_ Not yet\_\_\_\_\_\_\_\_

1. Compared to prior semesters, how would you rate access to the materials during Spring 2020?

\_\_\_ Easier to access

\_\_\_ About the same to access

\_\_\_ Please explain your answer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What technology did you mostly use to access the course materials (readings, textbook, videos, etc.) for this course?

\_\_\_ Phone

\_\_\_ Tablet

\_\_\_ Your own computer

\_\_\_ Work computer

\_\_\_ A friend of family's computer

\_\_\_ Loaned

**// Textbook questions 5-8 – maybe should take them out? //**

1. Which of the following did you easiest to use in your Spring 2020 courses?
   1. Kcc email
   2. Webex
   3. Zoom
   4. BlackBoard collaborate
   5. Facebook
   6. Google classroom
   7. Google docs
   8. MS Teams
   9. Dropbox
   10. YouTube
   11. Yuja
   12. Other
2. Did your instructor conduct synchronous sessions to deliver content during the Spring 2020 semester? Yes No
3. If yes, how often and how long?

\_\_\_Same as my in-person class schedule and at the same time (one hour, three times per week)

\_\_\_Sessions that were less than my class meeting times for the purpose of discussion

\_\_\_optional sessions for questions and answers

1. I found it helpful to watch online recorded lectures of my professor.

\_\_Agree \_\_Not Agree/Not Disagree \_\_Disagree \_\_Did not Experience this

1. I found it helpful to attend virtual live meeting with my professor in case I had questions.

\_\_Agree \_\_Not Agree/Not Disagree \_\_Disagree \_\_Did not Experience this

1. I found it easy to manage my time at home rather than meet the professor in-person.

\_\_Agree \_\_Not Agree/Not Disagree \_\_Disagree \_\_Did not Experience this

1. I found it helpful to have the flexibility of completing assignments and watching videos at any time of the day, without needing to physically go to class.

\_\_Agree \_\_Not Agree/Not Disagree \_\_Disagree \_\_Did not Experience this

1. Please rate the following statements from 1: best/most preferred to 5: least preferred

\_\_\_\_\_ I want to enroll in a **fully online** course, where I have full flexibility to do the work and I do not need to physically meet the professor.

\_\_\_\_\_ I want to enroll in a **hybrid**/blended course where I see the professor at least one time a week in a classroom and I also use the online learning environment.

\_\_\_\_\_ I want to enroll in **face-to-face** (in-person) courses where I see the professor a certain number of times a week in a classroom.

\_\_\_\_\_ I want to enroll in **web enabled** **face-to-face (in-person)** courses where I see the professor a certain number of times a week in a classroom, but I also use the online learning environment.

\_\_\_\_\_ **Other** [Please specify what features you would like]

1. What type of online communication did you like the most? [1: best/most preferred to 3: least preferred]

\_\_\_\_\_ Asynchronous only

\_\_\_\_\_ Synchronous only

\_\_\_\_\_ Some blend of both

\_\_\_\_\_ Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What made the instructors’ presence this online environment more ‘visible’? [How did you know the instructor was there?]

\_\_\_ Announcements

\_\_\_ Emails

\_\_\_ Feedback provided in discussion forums

\_\_\_ Feedback provided in papers

\_\_\_ Recorded lectures so I could hear or see the professor

\_\_\_ Virtual synchronous meetings where I could talk and ask questions to the professor

\_\_\_ Other

1. What else could have made the online learning easier for you during Spring 2020?

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1. What learning experience during Spring 2020 would you like to carry over in the future semesters?

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